



Beijing Jiaotong University

**2019 Master Programs
Of Urban and Rural Planning
(Urban Planning and Design)**

Beijing Jiaotong University

March, 2019

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I Program Description

1. General information

Brief introduction

Academic Education Programs sponsored by the Ministry of Commerce of People's Republic of China is designed to foster high-end business officials and managerial personnel for the recipient countries, offering one-year and two-year master programs as well as three-year doctoral programs for the sole purpose of educating high-end and inter-disciplinary talent working in the fields of government, trade, foreign affairs, agriculture, technology, education, culture and health, energy and transportation, public management etc. building intellectual capacity and facilitating the economic and social development of the recipient countries. These programs provide financial aid for governmental officials, research fellows, and senior managerial personnel on their master and doctor education in China. Because of the short duration of the education program, it is required for the applicants to have a bachelor's degree, relevant working experiences, in order to make the applicants fully apprehend the lecture and study materials. In addition, decent physical conditions is also required in order for the applicants to adjust well in the high-compact curriculum and get the degree in the end.

Starting from 2008, large numbers of students from developing countries have attended these programs, and many students have graduated and obtained master degrees. These graduates are now working in their specialties back in home and undertaking an increasingly significant role in the economic development cooperation between China and their home countries.

As for the positive effects and good results brought by these programs in strengthening economic ties and friendship between China and the recipient countries,

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the Ministry of Commerce of People's Republic of China will continuously intensify its efforts in enlarging the enrollment scale and improving the quality of education.

Urban and Rural Planning English Master program aims to cultivate high-level and application-oriented talents who are adaptable to international trends, are equipped with basic theories and knowledge, and can meet the needs for actual work in an urban planning career. Through systematic and comprehensive learning of urban planning and construction, students are expected to work independently in the actual work of urban planning and construction, to have relatively strong capability of innovating, to adapt to the new trends of economic construction and global competition as result of globalization, and to demonstrate leadership in urban planning and construction.

As the “Belt and Road” strategy is advanced, regional and urban planning plays an important role in “planning first”. Urban and Rural Planning and design English Master program aims to cultivate high-level talents for urban planning and management who have global views and are familiar with Chinese situations. In addition, the program is a response to China's 13th “Five Year Plan”, which makes contribution to relocate excess manufacturing capacity and transform the developmental mode of cities and countryside in the New Normal of China's economy. In coordination with the “Going Global” strategy of China's high-speed rail and the research advantages of Beijing Jiaotong University with regards to railway traffic, students graduated as Master of Urban and Rural Planning and design will constitute the backbone of expansions of railway traffic and the implementation of the “Belt and Road’ strategy.

We believe that by attending the programs and achieving the degrees, you will embrace a successful career and brighter future.

Prospective Students

Our prospective students are mid-to-senior level officials or managers from the

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government, the media, NGOs, and other public sectors, who have demonstrated superior performance, both academically and in their work. By the time of matriculation, each must have obtained an undergraduate bachelor's degree in the case of our master program.

Program Objective

To prepare high qualified and integrated talents in field of urban and rural planning and design for developing countries

Enrollment Plan

The Master Program of Urban and Rural Planning and design English Master program is a two-year program, consisted of course study and professional research practice. In 2019 we have planned to enroll up to 20 students in our master program. The instruction of the courses, the writing and assessment of the project report and thesis are all in English.

Financial Aid

(1) The scholarship cover tuition fee, teaching materials expenses, researching and investigation fee, thesis guidance fee, subsidy for English taught program etc.

(2) Accommodation will be provided by Beijing Jiaotong University free of charge.

(3) In terms of living expenses, it is 36000RMB/year for the master program, and 42000RMB/year for the doctoral program.

(4) There is also a settlement allowance of 3000RMB/person, which will be given to students when they arrive at school.

(5) Insurance is also covered and school will purchase the insurance for each students.

(6) The scholarship also include round-trip international airfare for all the students (for one year program, the scholarship will cover one time round-trip international airfare, for programs of 2 years or more, the scholarship will cover n-1 (n is the program duration in term of years) number of round-trip international airfare.

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(7) All students have to take annual review, student who had successfully pass the exam and meet the standards should continue to get the full scholarship. If students cannot pass the annual review, they might lose the scholarship and have to pay all the expenses themselves.

(8) Other fees will be managed by the Ministry of Commerce or BJTU, and will not be giving to each students. And Ministry of commerce will only provide scholarship for students within the study period of the program. If students fail to graduate on time, they will not be enjoying the scholarship for the period beyond the specified study period of the program of each school.

2. Overview of the University

Brief introduction of BJTU



Established in 1896, Beijing Jiaotong University (BJTU, a.k.a. Northern Jiaotong University) is a national key university, leading in information and management disciplines and featuring traffic and transportation science and technology. It is one of the first institutions authorized to confer master's and doctoral degrees. Over the past century, the university has become an important base to turn out talents, especially outstanding talents in information technology and urban rail transit, for the economic and social development of China.

The University attaches great importance to talents and human resources. BJTU has 4,428 faculty and staff members among which 1,741 are full-time teachers. (Among the full-time teaching staff, 379 teachers have senior professional titles and 698 have associate professional titles) There are 4 academicians from CAS and 8 from CAE, 5 National Renowned Teachers, 6 members of State Council Academic Evaluation

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Committee, 4 National 973 Chief Scientists, 8 Changjiang Scholar and Chair Professors, 11 National Hundreds and Thousands of Talents Project, 7 Winners of National Outstanding Youth Funds, 11 Winners of National Excellent Youth Funds, 69 New-Century Excellent Talent Support Plan and 166 experts receiving government special stipends, etc.

Beijing Jiaotong University attaches great importance to the international education so as to bring out the power of a multidisciplinary system with bachelor, master, doctoral programs and exchange programs in the fields of engineering, management, economy, science, arts, law, and philosophy. A variety of scholarships are available for international students, such as Chinese Government Scholarship, Confucius Institute Scholarship, Beijing Municipal Government Scholarship and BJTU Scholarship for International Students. Up to the year 2015, there are nearly 2,000 international students from over 100 countries studying at BJTU.

BJTU has two campuses (Beijing Campus and Weihai Campus), located in Haidian District, Beijing and Weihai, Shandong Province respectively. Enjoying an advantageous location, Beijing Campus is close to downtown with convenient transportations. It also has abundant rooms equipped with good facilities to accommodate students. As an international campus, Weihai Campus is only 5.5 kilometers away from beach with beautiful environment and fresh air. It provides the students with excellent campus accommodation at lower cost. Weihai campus mainly devotes to the preparatory programs of international students and Chinese-foreign cooperatively-run education.



Home page of BJTU: <http://www.bjtu.edu.cn>

Center for international education: <http://cie.bjtu.edu.cn>

Brief introduction of SAAD

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School of Architecture and Art currently has nearly 80 faculty members, 40% of which have overseas experience. In 2015, 17 English-taught and partly-English-taught classes are established. Meanwhile, foreign experts are invited to teach “Qualitative Research Methods of Urban Planning”, “Research Methods of Architecture” and “Professional English for Urban Planning” as a result of the joint “YinZhi” project of Ministry of Education, SAFEA and the school. In 2015, three Sino-foreign cooperative courses -- “Cincinnati Urban Resilience Joint Teaching (Spring)”, “Cincinnati Dissertation Writing for Post Graduates”, “Landscape Design of Lund University” – were launched as a result of student exchange programs. Through the launch of English courses and the organization of international student workshop, the school is experienced in organizing international courses and administering overseas students.

In the Urban Planning Department, there are currently 13 faculty members, most of which have overseas experience. Please see the following table for their respective research orientations. In addition, the Department plans to invite famous scholars overseas to lectures as a result of the joint “YinZhi” project of Ministry of Education, SAFEA and the school.

Introduction of living environment and conditions

The climate of Beijing is a typical warm temperate and semi humid continental monsoon climate. It is hot and rainy in summer, cold and dry in winter, short in spring and autumn. The average annual temperature is 10~12 degrees centigrade. The average temperature of the four seasons is 1-12 degrees Celsius in spring, 18-29 degrees Celsius in summer, 15-25 degrees centigrade in autumn and -5-5 degree centigrade in winter. As the capital of Beijing, the price level is slightly higher, but the cost of students in the school is low, and the student scholarships for full scholarship are sufficient to pay the cost of living.

Our school will provide single room for students in this program, we will arrange accommodation based on our availability, below is some reference for students to know the condition of dormitories.

Beijing Campus: There are 4 kinds of dormitories for international students.

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Types	Conditions	Buildings
A	Double rooms with bathroom, public kitchen and laundry on each level. The room is furnished with two single beds and bedding, desks, bookshelves, closet, TV set, phone, air-conditioner and internet cable.	Buildings #1, 4
B	Double rooms with private bathroom, public kitchen and laundry on each level. The room is furnished with two single beds and bedding, desks, bookshelves, closet, TV set, phone, air-conditioner and internet cable.	High-rise Building Tower C
C	Double rooms with private bathroom, public kitchen and laundry on each level. The room is furnished with wooden floor, two single beds and bedding, desks, bookshelves, closet, TV set, phone, air-conditioner and internet cable.	High-rise Building Tower C

3. Education Plan

Curriculum arrangement

(1) Required courses

A. Course type and credit arrangement

Course Type	Course Title	Hour	Credit	Remark
General Requisite	Contemporary Chinese Society (English)	32	2	=7
	Elementary Chinese	64	4	
	Information Retrieval	16	1	
Foundation Theory Course	Theory of Urban and Regional Planning	32	2	=12
	Theory of Urban Transportation	32	2	
	Eco-city Theory and Practice	32	2	
	Theory of Urban Economic	32	2	
	Urban Transportation and Road Planning	32	2	
	Dissertation Writing	32	2	
Supplementary Courses	Designed by tutors			
Dissertation	Literature Review and Thesis Proposal			
	Seminars and practices	4		

B. Introduction of courses

Course Title	Content
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Chinese Culture	<p>This course includes many aspects of China's culture; it includes a brief introduction to China, land and administrative division, geography and climate, history and civilization as well as Chinese tea cultures and so on. After this course, students could understand Chinese history, culture and national conditions in a comprehensive way. And help the students to cultivate comprehensive quality and innovative ability.</p>
Basic Chinese	<p>This course is for Chinese-learning beginners; this course provides a step by step and complete training process and shows the Chinese culture points as much as possible. In the process of learning this course, the students could feel and understand Chinese culture while learning Chinese.</p>
Information Retrieval	<p>This course aims to cultivate a sense of information, and the students' academic aptitude of obtaining, evaluating and using information. The course based on the resources of the library of Beijing Jiaotong University, and guide the students a fully understand and use the services of the library, teach the students to analysis the project, the data base, network retrieval and the application of one to two reference management tools. This course also promotes students to use RSS, delicious, Zotero and other social tools to develop a scientific and efficient research habit, guides students to use APA, MLA and Turibian and other formats to write academic papers.</p>
Theory of Urban and Regional Planning	<p>This course mainly introduces the basic concepts and principles of urban planning, the development of the theories and practice of urban planning, the general and concrete principles of urban planning in China, and administrative laws and regulations of urban planning. Through course study, students are expected to acquire the basic knowledge and theories of urban planning, learn the development of urban theories and practice, learn different kinds of aims and procedures of urban planning, understand the laws and technical regulations of urban planning. The course emphasizes concrete urban planning and design of residential zones to equip students with the principles and methods of design of residential zones, and understand the requirements for basic detailed planning of urban construction to cultivate the overall outlook for urban development.</p>
Theory of Urban Transportation	<p>This course aims to help students understand the relations between urban transportation needs and transport facilities supply, the dynamic functions of urban land development and transport, and the common technical requirements for urban transport facilities for students to carry out rational layout and organization of urban transportation system in both general and concrete planning. Through the course, students are expected to learn the functions and impacts of transportation on urban development, to acquire the basic ideas and theories of urban transportation planning, to learn the main principles and methods of the planning of urban external transport system and the overall network system of road traffic, and to understand the requirements for the design and planning of external transport facilities, passenger traffic system (including both public and individual traffic), freight transport system, urban road traffic system and traffic hubs. The course covers the topics of the outline of urban</p>

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	transport, urban external transport facilities (including railways, highways, ports, airports), survey for urban transportation, city resident trip characteristics, planning of urban public transportation, methods of transport predictions, and strategies and policies of transportation, with classic case studies and seminars on urban transport system.
Eco-city Theory And Practice	This course is an interdisciplinary subject of ecology and urban science, which covers many elements of the natural and social sciences, a science that studies the relationship between human activities and the urban environment. The relationship between structure and function, the mechanism of regulation and control; the application of ecological principles in the evaluation, planning, construction and management of the city, the development and management of urban ecosystems. From the optimization of urban ecosystem structure, regulating system relations to improving material conversion and energy efficiency and improving the quality of the environment, student should achieve the basic knowledge of a reasonable structure and understand the functional and efficient coordination to enhance the vitality of the city.
Theory of Urban Economic	This course is an introductory course on the study of city economy and public policies from a global view, which mainly focuses on topics such as urbanization, urban land utilization, housing, location selection, urban development and renewal, welfare economies, urban public finance, city environment and transportation. The aim of the course is to help students understand the basic theories and concepts of urban economics. The course adopts a global view and applies theories to practice in China against an international background. The main purpose of this course is to make students understand the basic principles and concepts of urban economics, and to apply those theories to China against an international background with comparative methods. The task of the course is to make students acquire the core theories of economics, understand application of economic thoughts to the topics of urbanization, urban land utilization, housing, location selection, urban development and renewal, welfare economies, urban public finance, city environment and transportation
Urban Transportation and Road Planning	Through the study of this course, students can understand the important role of roads and traffic in the city, can systematically analyze the traffic of the city and put forward reasonable planning to complete the urban road network planning and design. The main contents are: urban road traffic analysis, urban traffic planning and road network planning, urban road cross-sectional design, urban road and vertical cross-section design, urban road intersection design, urban road public facilities, urban road traffic control and management.
Dissertation Writing	Through the course, students should understand the thesis writing standards and graduation requirements through literature review, opening questions, pre-defense and other aspects of training, in order to enhance dissertation writing.

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(2) Selective courses

A. Course type and credit arrangement

Course Type	Course Title	Hour	Credit	Remark
Subject Elective	Urban Planning Management and Law	32	2	14
	Urban Public Infrastructure	32	2	
	Rural and Towns Planning	32	2	
	The Function and Structure of Modern Cities	32	2	
	GIS and Spatial Clustering Studies of Cities	32	2	
	Social Investigation of City Planning	32	2	
	City Planning – Practice and Internship	32	2	

B. Introduction of courses

Course Title	Content
Urban Planning Management and Law	The course cultivates high-end talents for urban planning and related theoretical knowledge, who understand urban planning administration regulations, understand relevant laws, regulations and technical specifications, and strengthen their concept of law-ruling.
Urban Public Infrastructure	Through the study of this course, students are expected to understand more comprehensively the functions of urban and rural infrastructure, such as transportation, post and telecommunications, water supply, commercial services, scientific research and technical services, landscaping, environmental protection, culture and education, health and other public utilities and public service facilities. Students are expected to grasp the basic principles of urban and rural planning and urban and rural infrastructure to apply the knowledge to explaining and solving some practical problems, and to lay a solid foundation for the follow-up courses.
Protection of Historic Cities, Towns and Villages	The course taught the theoretical knowledge and methods necessary for practical planning of towns. This course has four goals: first, to understand the rapid pace of urbanization and socio-economic changes in China's rural and small towns and their present situation and problems; secondly, to master the

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	<p>principles and methods of rural planning; thirdly, to master the principles of town planning; Fourthly, to understand China's rural and town planning, the construction of policies, and the dynamic and latest trends.</p>
<p>The Function and Structure of Modern Cities</p>	<p>The purpose and task of this course is to make students familiar with the concept of modern city and the nature and task of urban design; to master the origin and development of cities; to understand the relationship between urban design and urban master planning, detailed planning, and architectural design; Students are expected to understand the guiding ideology and design principles, types and contents, research objects, as well as design methods and results demonstration; to understand urban design and its decision-making, implementation, operation and management links.</p>
<p>GIS and Spatial Clustering Studies of Cities</p>	<p>With a focus on the requirements for future study and career in urban planning and related majors, the course aims to provide supplement knowledge and improvement for students based on other quantitative analysis courses to help students improve their abilities of comprehensive data analysis, spatial analysis, and solve practical issues with facts and data.</p> <p>In terms of spatial analysis, the course combines closely with the practice of planning to improve the skills of solving practical planning issues. These analysis includes applying network analysis to solving transport planning issues, applying spatial analysis methods to solving social planning and community planning issues, solving land planning issues and cadastral management through simple data models, and to analyze urbanization through remote analysis etc. These data or spatial analysis methods taught in the course are respectively related to specific urban planning issues, the learning of which could improve students' ability to carry out planning based on factual analysis and data support. In addition, students should use empirical data to support planning policies, to draw rational conclusions from spatial data analysis, and to improve their ability to apply quantitative methods to analyze and manage problems occurring in a dynamic, complex system.</p>
<p>Social Investigation of City Planning</p>	<p>This course is a supplement and extension course for courses on urban planning principles. Focusing on the needs for future course study and career in urban planning and related majors, this course provides supplement knowledge and improvement for students based on geographical mathematics methods and other quantitative analysis courses to improve students' ability of comprehensive data analysis, spatial analysis, and solve practical issues with facts and data.</p>

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	<p>This course aims to improve students' ability, to make them better understand the urban issues based on urban planning theories. Through research design, students are expected to find appropriate ways to acquire data, to get familiar with yearbook database, and to demonstrate and explain actual city-related problems through analysis. To be more specific, in terms of statistical analysis, these analytical methods include crosstab, AVOVA analysis, different kinds of techniques in regression analysis, exponential regression, binary logistic regression, probability analysis, count model and system dynamics model. In the meantime, the course focuses more on practical analysis and solving urban problems as a result of overall planning ideas.</p>
City Planning – Practice and Internship	<p>By participating in the city planning practice project, students are expected to master the basic skills as a career planner, to understand the values, skills and language of a career planner. Students should be clear about urban planning and what it requires for collecting information, participating in urban planning management and implementation of the work process, being familiar with the organization and approval of the adjustment process, and mastering the management and implementation of urban planning mechanism.</p>

(3) Faculty

A. Teaching lectures

Course Title	Lectures
Chinese Culture	Wang Enlin, Master, Lecturer
Basic Chinese	Wu Fenglan, Bachelor, Lecturer
Information Retrieval	Li Dejuan, master, lecturer
Theory of Urban and Regional Planning	Yu Gaohong, PhD, Associate Professor
Theory of Urban Transportation	Lu Yuan, PhD, Associate Professor
Eco-city Theory And Practice	Dong Xiaofeng, PhD, Professor
Theory of Urban Economic	Zhang Chun, PhD, Associate Professor
Urban Transportation and Road Planning	Gao Wei, PhD, Associate Professor
Dissertation Writing	Sheng Qiang PhD, Associate Professor
Spatial Analysis and Digital Design	Gao Jie, PhD, Lecturer
Smart City and Sustainable Design	Xu Ran, PhD, Lecturer
Rural and Towns Planning	Wang Xin, PhD, Lecturer
Modern Cities and Architecture Design	Han Linfei, PhD, Professor
GIS and Spatial Clustering Studies	Zhu Mingjia, PhD, Lecturer

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of Cities	
Smart Transportation and Future City Workshop	Yao Yifeng, PhD, Lecturer
City Planning – Practice and Internship	Zhang Hongwei, PhD, Associate Professor

B. Tutors

Students can choose their tutors for degree thesis based on their interests in the area of railway operation and management.

No.	Name	Title	Education
1	Xia Hailin	Professor	PhD
2	Han Linfei	Professor	PhD
3	Dong Xiaofeng	Professor	PhD
4	Xue linping	Professor	PhD
5	Meng Xiaoying	Professor	PhD
6	Yu Gaohong	Associate Professor	PhD
7	Gao Wei	Associate Professor	PhD
8	Zhang Hongwei	Associate Professor	PhD
9	Luyuan	Associate Professor	PhD
10	Zhan Chun	Associate Professor	PhD
11	Hu Yingdong	Associate Professor	PhD
12	Gao Jie	Lecturer	PhD
13	Guo Hai	Lecturer	PhD
14	Zhu Mingjian	Lecturer	PhD
15	Chen Lu	Lecturer	PhD
16	Wang Xin	Lecturer	PhD
17	Yao Yifeng	Lecturer	PhD
18	Xu Ran	Lecturer	PhD

Note: The research field and other information of tutors can be found on the website of STT: <http://aad.bjtu.edu.cn>

Teaching Methods

(1) This is a 2 years' program with an education mode combining courses study and professional practice. Students should study courses at BJTU for the first academic year and undertake professional practice and research for the second academic year.

(2) Tutorial System. Students complete the theoretical study, engineering practice, research work and thesis writing, defense and other links under the guidance of the tutor.

Semester arrangement

Items	Time	Note
Registration	August 26, 2019	Refer to the admission letter for the registration date
1st day of Class	September 2nd, 2019	
First term	September, 2019- January, 2020	The specific time of each term refers to school calendar. Generally speaking, winter vacation lasts about 4-5 weeks, summer vacation lasts about 6-8 weeks.
Second term	February, 2020-July, 2020	
Third term	September, 2020- January, 2021	
Fourth term	February, 2021-July, 2021	
Graduation	August, 2021	

Thesis

(1) Requirements of degree thesis

The topics of degree thesis shall come from applied projects or practical problems with specific professional background and application value. Usually students choose the topic in the third semester, and then do the opening report and mid-term assessment. Those who pass the assessment will pursue a master's degree according to the training plan; those who fail to pass the assessment should submit the opening report again after making modifications.

(2) Requirements of thesis oral defense

Thesis oral defense is taken in the fourth semester. After completing all the arrangements stipulated in the training plan, and getting the required credits, students can apply to do thesis oral defense. Only after getting tutor's approval, can students report the paper to the research paper report committee, which is composed of 3 to 5 experts with senior professional title or master tutors in engineering area and relevant engineering areas.

Degree granting

If students pass the defense, related documents will be submitted to the Academic Degree Evaluation Committee of BJTU for the diploma.

II Application

1. Requirement

All applicants must meet the following admission requirements:

- 1) Applicants must be non-Chinese citizens from developing countries, with a valid passport and no more than 45 years old (Birth date after September 1st, 1974).
- 2) All applicants shall be in good physical conditions, applicants must provide health certificate or physical examination form that issued by local public health provider. and carry no infectious diseases which may have a serious impact on public health or fall into any of the health situations prohibited by China's Entry-Exit Inspection and Quarantine Laws and Regulations. We do not accept applicants who have severe hypertension, cardiovascular disease, diabetes, cancer and other serious chronic diseases, mental illness or are likely to cause significant harm to public health, infectious diseases, major surgery and acute diseases, seriously disabled or pregnant women to attend the training programs.
- 3) Applicants for the master program must have attained a Bachelor degree of Science or Engineering or master degree, have more than 3 years of work experiences.
- 4) Applicants who have similar study background or work in related field to the study program are preferred;
- 5) Applicants must be department leader , in charge of academic institutions or administrative staff with equivalent ranking in higher education institutions, research institutes or work as higher (senior) level managerial positions in government department or companies.
- 6) Applicants must be proficient in English and be able to study related course in English media. Non-native English speakers or candidates are required to submit a test score of TOEFL (80 or above) or IELTS (6.0 or above) or pass the interview in English as proof of English proficiency.
- 7) Applicants must possesses the potential in the related work field, and willing to devote himself or herself in the friendly communication and cooperation between his or her country with P. R. China.
- 8) Applicants who are currently study in China or had been admitted by other scholarship program Chinese government provide will be disqualified to apply for this program.

2. Procedure

1) Application to Beijing Jiaotong University

Please visit Beijing Jiaotong University online application system at <http://study.bjtu.edu.cn> and register for an account.

Select “MOFCOM Scholarship of the Ministry of Commerce” on the first page, then

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choose “Master's Degree Student” in the next page. Then choose the program “Master program on Urban and Rural Planning (Urban Planning and Design)” in the program lists and click apply;

After filling in all the required information online, an application form will be available to print out. Printing out the form, write your name, and date, as well as your signature and then post a photo in the appropriate area on the form.

2) Application to Chinese Government Scholarship

Please visit the online application system of Chinese Scholarship Council at ***<http://laihua.csc.edu.cn>***, and register for an account. Select the program “Chinese Government Scholarship”, fill in all the required information, and an application form will be formed. Print out the form, write your name, and date, as well as your signature and then post a photo in the appropriate area on the form.

(2) Reminder:

A. The agency No. of BJTU is 10004 and the program is Master program on Urban and Rural Planning (Urban Planning and Design), Choose Scholarship Category B.

B. The CSC code will be used for filling the 201 form when applying for Student Visa.

3) Materials

Documents		Requirements	Original copy	Photocopy
1	BJTU Application Form	Please visit http://study.bjtu.edu.cn , fill in the application form, print it out, sign, date, and post a photo on it.	1	1
2	Chinese Government Scholarship Application Form	Please visit http://laihua.csc.edu.cn/ , fill in the application form, print it out, sign, date, and post a photo on it.	1	1
3	Degree Certificates	An original copy and a photocopy need to be prepared for each degree the applicants earned.	1	1
4	Official Transcripts	Transcripts must list all courses taken and all scores obtained.	1	1
5	Personal Statement	Personal statement must be written in English and be some 1000 words in length. It shall cover such essential elements as applicant's academic background, work experience, achievements, and future career plans, including a research plan at Beijing Jiaotong University.	1	1

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6	CV	In English.	1	1
7	Recommendation Letter by Current Employer	Recommendation letter by a superior in the institution where the applicant works, the letter should include the applicant's personal detail like name, sex, title at the institution. In addition, the institution are willing to recommend him to study in China. The recommendation letter should be print using the institution's letter head with name and contact info of the person who issued the recommendation letter as well as official stamp of the institution.	1	1
8	Academic Recommendation Letters	Two recommendation letters by two professors who knows the applicant well. Introduce the applicants' academic background, major background, past experiences and achievements, research abilities as well as the professor's personal comments about the applicant.		
9	English Language Proficiency Test Results	Applicants who are not native English speakers or whose undergraduate education was not conducted in English shall provide TOEFL or IELTS test scores.	1	1
10	Physical Examination Form	The health form shall be issued within one month before the submission of application, showing that the applicant carries no infectious diseases which may have a serious impact on public health or fall into any of the health situations prohibited by China's Entry-Exit Inspection and Quarantine Laws and Regulations.	1	1
11	Photocopy of a Valid Passport	The passport must be a personal regular passport. All successful candidates must enter China and register with Peking University using the same passport as used for applying for the program.	0	2
12	Passport Photo	35*45mm	2	0

4) Submission

- 1) Applicants can submit the applications for this scholarship program only after he or she got the approval or recommendation from relevant government authorities. And submit all the application materials according to the specific requirement of relevant authority in his or her country.
- 2) If the government in applicants' country allow applicants to submit the application documents directly to the embassy of P.R.China, applicants must have the relevant approval or recommendation letter issued by relevant authority in his or her country. And submit hard copy of the documents 1,2,3 listed above to the

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Economic and Commercial consular of the Embassy in applicants' country and email the relevant application documents as well.

- 3) Relevant authorities in the government of the applicants' country officially request in official documents in writing for the recommendation of the applicants must also specify in the case that the program the applicant wish to apply is not available, whether or not the applicants wish to be re-assigned to another similar program in a different institute. If there are some other special request, please submit to the embassy in written too.
- 4) Applicants must finish both application on Beijing jiaotong University website (study.bjtu.edu.cn) as well as application on CSC website (<http://laihua.csc.edu.cn/>) 。

Reminders:

- a) Applicants will get back all the hard-copy materials, both original copies and photocopies from the Economic and Commercial Counsellor's Office and sent the documents with official recommendation letter directly to the university. If admitted, they must take the documents to China and submit them to the Beijing Jiaotong University during registration in early September.
- b) All the documents to be submitted should be in Chinese or English. Otherwise, a notarized copy in Chinese or English is required.
- c) An original copy of degrees, transcripts and language certificates must be presented for on-site verification.
- d) None of the materials submitted to the university will be returned. For important documents such as degrees and transcripts, a stamped copy issued by the institution where the applicant received his/her degrees will be accepted as a replacement of the original copy. In this case, the original copy must be presented for on-site verification.

3. Deadline

The application deadline for the master program is June 28, 2019.

III Contacts and Reminders

Contact person: Mr. Zhang Zhiguo Mr. Zhang Kaiyu

E-mail: bjtucie@bjtu.edu.cn

Telephone: (86-10) 51684535 Fax: (86-10) 51685258

Website: www.study.bjtu.edu.cn

Academic Education Programs Sponsored by Ministry of Commerce PRC

Admission documents should be sent by the end of July, 2019. But it maybe delayed for whatever reason, BJTU will notify each applicants through emails. The admission documents will include other necessary documents for visa processing.

Registration will take place in late August or early September 2019. The exact date will be specified in the admission letter.

Reminders

(1) None of the materials submitted will be returned no matter what the result is

(2) Chinese government is not obliged to make any explanation on the results.

(3) The fees of students' spouse and children won't be covered.

(4) Some other procedures and requirements will be stated in the admission documents.

