



2019 Master of Business Administration (MBA)

Emerging Markets Institute (EMI)

Beijing Normal University

March, 2019

Table of Contents

Emerging Markets Institute	1
Degree Programs Sponsored by Ministry of Commerce PRC	1
Beijing Normal University	2
Living Environment Introduction	3
I. Program Description	4
1. Prospective Students.....	4
2. Program Objective.....	4
3. Enrollment Plan.....	4
II. Education Plan	5
1. Teaching methods.....	5
2. Major areas.....	5
3. Courses	5
4. Course Description	6
5. Faculty Members	9
6. Apply to Graduate	9
7. Master's Thesis	9
9. Semester Schedule.....	10
III. Scholarship	11
IV. Application.....	12
1. Requirements.....	12
2. Procedures	12
3. Materials.....	13
4. Submission	15
5. Deadlines	15
6. Eligibility.....	15
7. Registration/Orientation	16
V. Contact	17
Other Instructions	17
Application Form of Master of Business Administration Beijing Normal University	18

Emerging Markets Institute

Along with China's rapid economic growth and its fast integration into the global economic system, the rise of emerging market countries as a group, and the increasingly deepened South-South cooperation, Beijing Normal University established Emerging Markets Institute in 2011.

Emerging Markets Institute adheres to the motto of "walking with the times", taking into account of the overall situation of national development, actively responds to the needs of constructing the Belt and Road, and vigorously trains economic and management elites for the Belt and Road countries. The Institute aims to promote the cooperation between China and other developing countries, and the long-term and sustainable development. It shall make its own contribution to promoting a more prosperous global economy and a more secure world, and shed new light on the development theory and development policy in a new era of innovation.

Degree Programs Sponsored by Ministry of Commerce PRC

Degree Programs sponsored by the Ministry of Commerce of People's Republic of China has been established in 2008, with the financial support of China's international human resource cooperation with developing countries, are designed to train high-level business officials and management elites for the cooperating countries. The Degree Programs offering one-year and two-year master programs as well as three-year doctoral programs for the purpose of educating high-end and inter-disciplinary talent working in the applied fields of government, trade, foreign affairs, agriculture, technology, education, culture and health, building intellectual capacity and facilitating the economic and social development of the cooperating countries. These programs provide assistance to governmental officials, research fellows, and senior managerial personnel on their master and doctor education in China, which are fully conducted in English. Admission requirements include a bachelor's degree, relevant working experiences, and decent physical conditions, essential for the high-compact curriculum needed for the degrees.

As for the positive effects and good results brought by these programs in strengthening economic ties and friendship between China and the cooperating countries, the Ministry of Commerce of People's Republic of China will continuously intensify its efforts in enlarging the enrollment scale and improving the quality of education. We believe that by attending the programs and achieving the degrees, you will embrace a successful career and brighter future.

The Master of Business Administration (MBA) program is a one-year, all-English-taught program organized by the Emerging Markets Institute of Beijing Normal University. It is also a special program for China's international human resource cooperation degree program by the Ministry of Commerce. This program is designed for economic management talents from developing countries. The aim is to enhance students' ability to apply economic management

theory and economic research methods, and to deepen the students' understandings of the models of economic development and the practices of economic policy in the international economic system, especially in emerging market countries and the Belt and Road countries. The program also aims at strengthening economic exchanges and cooperation between developing countries and China, and promoting the joint construction of Belt and Road.

The Master of Business Administration (MBA) program plans to select 65 students from developing countries in 2019. In order to ensure the teaching quality, Emerging Markets Institute has selected professors with a wealth of experience in teaching and researching. Each professor has a deep understanding of emerging markets countries and is familiar with China's development experience. Most of the professors have educational background and teaching experience in world-class universities such as Harvard University, University of Chicago, University of Cambridge, Warwick University, Australian National University, University of Cologne, Tilburg University, etc. Some faculty members used to work in senior positions in the World Bank, Asian Development Bank, International Monetary Fund, Development Bank of Latin America, and other important international organizations. They all have rich experience with cross-national studies, teaching in English and international practice. The Institute also invites former political leaders from countries along the Belt and Road as distinguished professors, such as the former Prime Minister of the Kyrgyz Republic, Djoomart Otorbaev, former Prime Minister of Bosnia and Herzegovina Zlatko Lagumdžija, and former Deputy Prime Minister of Poland Grzegorz W. Kolodko.

Beijing Normal University

Beijing Normal University is one of China's top research universities. In 2017, the University entered the national list of constructing "world-class university" category A, and 11 disciplines entered the national list of constructing "world-class discipline". The main campus is located in the center of Beijing, with easy public transportation access. The school currently has around 24,700 full-time students, including 10,260 undergraduates, 12,891 graduates and 1,600 long-term international students. The University has 3 education faculty, 23 schools and colleges, 2 departments and 10 research institutes (centers). The library boasts over 4.65 million volumes and more than 8.90 million e-books.

Beijing Normal University promotes broad international cooperation and exchange, having signed cooperative agreements with nearly five hundred universities and research institutes from more than thirty nations and regions. BNU also exchange students through cooperative programs with over one hundred universities from various countries and regions, including the United States, the UK, Germany, Japan, South Korea, Swiss, Spain, Canada, Hong Kong and Macao. Moreover, BNU has co-founded 8 Confucius Institutes, with the University of Manchester (UK), San Francisco State University (US), the University of Oklahoma (US), Dawson University (Canada), Sherbrooke University (Canada), Aalborg University (Denmark), University of Macerata (Italy) and the College of William and Mary (US). Long-term and short-

term international students from over 100 countries and regions are studying at BNU, with 4,700 long-term and short-term international students from 135 countries and regions, of whom 78.5% are pursuing academic degrees.

Living Environment Introduction

Beijing Normal University is located in Beijing. Beijing belongs to the warm temperate zone continental monsoon climate, four seasons, dry and windy spring, hot summer and rainy, cool quickly in the fall, winter cold and less snow.

Seasonal Temperature and Dressing Index in Beijing

Season	Average Temperature	Dressing Index
Spring	1°C-12°C	L6-L7, Dressing suggestions: shirt, sweater, coat, etc.
Summer	18°C-31°C	L1-L2, Dressing suggestions: shorts, etc.
Autumn	15°C-25°C	L3-L6, Dressing suggestions: wind coat, sweater, coat, etc.
Winter	-5°C-5°C	L7-L8, Dressing suggestions: cotton-padded clothes, down coat, etc.

Meals in the university will cost about 20-30 Yuan/ per day. City bus ticket price starts at 1 Yuan and subway ticket price starts from 3 Yuan with Beijing Municipal Administration and Communication Card.

Beijing Normal University will provide single-bedroom apartment for MBA student in No.5 International student dormitory which is located at the G district of BNU Changping Campus. The dormitory provides public kitchens and campus network/ WIFI services (60 Yuan/ per month). Each room is equipped with private bathroom, single bed, beddings, TV, air conditioner, fridge, etc. Muslim restaurant is offered in the university.

I. Program Description

1. Prospective Students

Officials of the division level and above, senior managers of enterprises, or researchers in relevant fields from universities and research institutes.

2. Program Objective

The main objective of the MBA program is to address the need for economic reform, restructuring and development in developing countries by:

- (1) Training senior officials in business administration and economic policy analysis;
- (2) Promoting economic development and cooperation in trade and investment among developing countries;
- (3) Enhancing the trainees' understanding of China and its economic development, and promoting economic cooperation between China and developing countries.

3. Enrollment Plan

In 2019 we plan to enroll 65 students in our master program with a concentration on national development.

II. Education Plan

1. Teaching methods

All courses are taught in English (except Basic Chinese). Teaching will consist of classroom lectures, group discussions, case studies and field surveys, among other methods.

2. Major areas

- Economic development models, strategies and policies in developing countries
- Finance, trade and investment in developing countries
- Industrial development in developing countries
- Opportunities and challenges of economic development in emerging markets
- Regional economic development and cooperation among developing countries

3. Courses

Courses	Hours	Credits	Semesters
Principles of Management	32	2	Fall
International Trade & Investment	32	2	Fall
Managerial Economics	48	3	Fall
Business Data Analysis	32	2	Fall
Introduction to Development Economics	16	1	Spring
Development Finance	32	2	Fall
Methodology of Thesis Writing	32	2	Fall
Political Economy of the Eurasian Economic Union	16	1	Fall
Basic Chinese I	32	2	Fall
China Social Economic Survey	32	2	Spring/Fall
Leadership	32	2	Spring
China Economy & Transition	32	2	Autumn
Practicum Management	32	2	Spring/ Fall
General Introduction to China	32	2	Spring
Economy of Emerging Markets (Economy and Development of Latin America, Economy of Africa, Economy of Asia)	48	3	Spring/Fall
Basic Chinese II	32	2	Spring

Thesis			Spring
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4. Course Description (Subject to slight changes)

Principles of Management

Teaching Methods: Lectures, enterprise tour

The main purpose of the course is to enable you to think like a manager and to provide you with the basic information you need to be successful as a manager. You will learn the functions of management, the tools that managers use, and key concepts, theories, practices, debates and problems in the study of management.

Learn key concepts and theories in management; Develop skills in applying those concepts and theories to understand various management processes; Get hands-on practice with a number of critical skills such as case discussion and experiential exercises; Learn and improve various skills that may assist you behave effectively in organizations, including critical thinking and interpersonal skills.

International Trade & Investment

Teaching Methods: Lectures, assignments

This course provides an introduction to the global trade and investment liberalisation. The main topics in this course include the basics of international trade and foreign direct investment theories, the principles and functions of the WTO, the WTO Agreements and their effects on world trade, including the General Agreement on Tariffs and Trade (GATT), the General Agreement on Trade in Services (GATS), and the Agreement on Trade-Related Aspects of Intellectual Property Rights (TRIPS), the causes of foreign direct investment, cross-border mergers and acquisition, the impacts of foreign direct investment on host country's domestic economy, and national government policies towards foreign direct investment. The course will examine the issues facing the global trade and investment liberalisation with a particular emphasis on China.

Managerial Economics

Teaching Methods: Lectures, presentation, assignments

Understand why managerial economics relies on microeconomics and industrial organization to analyze business practices and design business strategies. Explain the difference between economic and accounting profit and relate economic profit to the value of the firm. Discuss problems arising from separation of ownership and control in businesses and suggest some corporate control mechanisms to address these problems. Explain the difference between price-taking and price-setting firms and discuss the characteristics of the four market structures.

Business Data Analysis

Teaching Methods: Lectures, practical operation, assignments

Business Data Analysis introduces students to basic concepts of statistics, and intermediate to advanced statistical analysis with applications in business and economics. Multiple regression will be emphasized in the course. The objective of the course is for students to learn how to analyze real world data with appropriate statistical methods and relevant computer software. The mathematics of statistical methods will be introduced only as needed and will not be a central focus.

Introduction to Development Economics

Teaching Methods: Lectures, case study, assignments

This course is an introduction to the analysis of core issues in economic development. It is an applied course that tackles major real work problems faced by policy makers in developing countries. The course combines description and analysis with an emphasis on the elaboration of simple and useful theoretical models for an understanding of the issues that comprise the subject of development economics. Its aim is to provide students with some foundational analytic tools for addressing core problems associated with economic development today while drawing on some actual experiences from developing economies.

Development Finance

Teaching Methods: Lectures, assignments

The course “Development finance” covers some important topics in financial economics. These topics include a number of classical issues in financial economics, for example, portfolio selection, the cost of capital, information economics, and derivative markets, etc. This course will try to obtain a balance between theories and empirical works.

Methodology of Thesis Writing

Teaching Methods: Lectures, case study, assignments

To prepare students for the dissertation part of the degree.

To provide students with an in-depth understanding of qualitative and quantitative methods.

To develop students' research planning skills.

To provide students with knowledge of the types of data available and appropriate data collection methods.

To develop effective research design skills.

Political Economy of the Eurasian Economic Union

Teaching Methods: Lectures, case study, assignments

The lectures under the title “Political Economy of the Eurasian Economic Union” are aiming at informing the students on the development of the Eurasian Economic Union (EAEU), with an emphasis to its linking with the Belt and Road Initiative.

Basic Chinese I、 II

Teaching Methods: Lectures, conversation practice, presentation

This course is suitable for foreign students who studying in China and have no Chinese language background and preliminary vocabulary. This teaching material is compulsory course for all non-native Chinese students to improve their oral Chinese communication ability. It can be used for teaching and also be used for self-studying.

The course introduces the rules of Chinese phonetic symbols and Chinese character strokes. The course will be taught in two semesters. In the first semester, students will learn basic Chinese characters and spellings. Based on the first part of the course, students will learn basic daily dialogue and learn basic Chinese writing in the second semester.

China Social Economic Survey

Teaching Methods: Field trips, case study, assignments

Combined with the courses of China Economy & Transition, International Trade & Investment and Methodology of Thesis Writing, students will visit typical villages, cities and enterprises in China. The course aims to lead students to have a better understanding of the related theories they learnt in class and Chinese development mode by social economic surveys. The course also helps students to compare the development situation in China with their countries' and provide thesis materials.

Leadership

Teaching Methods: Lectures, case study, assignments

Leadership is both a research area and a practical skill encompassing the ability of an individual or organization to "lead" or guide other individuals, teams, or entire organizations. The course introduces the historical views, different faction theories of leadership, leadership emergence and leadership styles.

China Economy & Transition

Teaching Methods: Lectures, case study, assignments

The course combines the historical development and situation of China's economy, systematically introduces the experience of China's economic transformation. In a setting of Chinese economic history and geography, the course mainly introduces the problems and the solutions during the process of China's reform and opening up. The course leads students to research the differences of development process between China and other developing countries which helps students to learn different industries transformation process and gives enlightenments to their own countries' development.

Practicum Management

Teaching Methods: Lectures, case study, assignments

Successful businessmen and researchers who work in the front-line in China will be invited to introduce practicum management of China business and the experience and development opportunities of China business. The lectures focus on the topics such as marketing, promoting, financing, researching and social responsibility.

General Introduction to China

Teaching Methods: Lectures, seminars, assignments

This course will survey the political development in contemporary China. Major themes of the course include China's path to Communism, political institutions and processes, opportunities and challenges to its political development, and China's changing relations with the world. Students will become familiar with the topics widely studied by scholars of Chinese politics such as state-society relations, central-local relations, political participation, nationalism, policymaking, foreign policy, etc. The main objective of the course is for students to obtain in-depth knowledge on Chinese politics and to develop theoretical thinking to explain and analyze the political development in contemporary China.

Economy of Emerging Markets (Economy of Latin America, Economy of Asia, Economy of Africa;)

Teaching Methods: Lectures, case study, presentation, assignments

The course consists of three parts: Economy of Asia, Economy of Africa, Economy of Latin America. The course introduces the economic development, industrial structure Intraregional integration in emerging markets including Asia, Africa and Latin America. The course also leads the students to research experience of economy development and what they can learn from the successful or failed experience.

5. Faculty Members

In order to ensure the teaching quality, Emerging Markets Institute has selected professors with a wealth of experience in teaching and researching. Each professor has a deep understanding of emerging market countries and is familiar with China's development experience. Most of the professors have educational background and teaching experience in world-class universities such as Harvard University, University of Chicago, University of Cambridge, Warwick University, Australian National University, University of Cologne, Tilburg University, etc. Some faculty members used to work in senior positions in the World Bank, Asian Development Bank, International Monetary Fund, Development Bank of Latin America, and other important international organizations. They all have rich experience with cross-national studies, teaching in English, and international practice. The Institute also invites former political leaders from countries along the Belt and Road as distinguished professors, such as the former Prime Minister of the Kyrgyz Republic, Djomart Otorbaev, former Prime Minister of Bosnia and Herzegovina Zlatko Lagumdžija, and former Deputy Prime Minister of Poland Grzegorz W. Kolodko.

6. Apply to Graduate

When a student has completed all of the credits with passing grades and passes the thesis defense, he/she can apply to graduate with the approval of the student's advisory committee.

7. Master's Thesis

A master's thesis should be completed independently. A thesis topic should make some contributions to theory or practical application. A thesis should present the original arguments on the selected research topic with sound theoretical base and reliable data, and should be well-organized. A student is permitted to have the thesis defense after the thesis passes the plagiarism check and is submitted to the committee.

A student will be awarded a master's degree after one's thesis passes the thesis defense committee and a series of reviews by the University.

(Graduation thesis, degree awards, and other issues are detailed in the Part I Degree and Education Management of the Beijing Normal University Graduate Handbook (July 2016))

9. Semester Schedule

Fall Semester: Registration on September 1, 2019;

Spring Semester: Registration on February 10, 2020.

Graduation: Late June, 2020.

III. Scholarship

Scholarship Coverage

- 1) Tuition, textbooks, filed trips, English teaching fee, guidance of thesis writing;
- 2) On-campus accommodation;
- 3) Monthly Stipend (3000RMB/Month);
- 4) Medical insurance;
- 5) One-time round-trip international air tickets.

The Chinese Ministry of Commerce will provide "Chinese Government Scholarships" to admitted students from developing countries. These scholarships cover both tuition and living expenses. They also include a round-trip international airfare for all the students, and a maximum of 2 round-trip international airfares for home visits applicable only to doctoral students (one time per year set at the end of an academic year). In terms of living expenses, it is 3000RMB/month for the master program. There is also a settlement allowance of 3000RMB/person. The Chinese Ministry of Commerce will only provide scholarship during the one academic year. Students who delay the graduation would not get continued scholarship.

If a student expects to have his/her spouse, children, relatives or friends to visit him/her during the stay in Beijing, the visitor will have to bear all the expenses by him/herself.

IV. Application

1. Requirements

Applicants should:

- 1) Recommended by the Chinese Embassy in your country and get the official recommendation letter;
- 2) Be in compliance with the laws and regulations of the People's Republic of China (PRC) and the rules of Beijing Normal University, and show proper respect for Chinese customs;
- 3) Be of non-Chinese nationality from any developing country, holding a regular valid foreign passport (at least valid until July 20, 2020); and be under the age of 45 (born after September 1, 1974); Service passport/Diplomatic passport is not acceptable.
- 4) Hold a Bachelor's degree or above, and have at least three years of work experience;
- 5) Have new TOEFL score higher than 85, or IELTS higher than 6.0, or other valid English language ability certificates. Native English speakers, or holders of Bachelor's degrees from institutions where the language of instruction is solely in English, do not need to provide English test scores;
- 6) Priority will be given to applicants with educational background or work experience in relevant fields of this program.
- 7) Be government officials with rank of division chief, department directors or above, or senior level-managers or equivalent or above in various institutes and enterprises, or professionals from research institutes and universities. Priority will be given to applicants with leadership experience; and priority will be given to applicants with leadership experience.
- 8) Applicants should demonstrate the potential of career development in this field with a will of promoting exchanges and cooperation between their home countries and China.
- 9) Applicants who have already studied in China or have been awarded other Chinese government scholarships may not apply.
- 10) **Be healthy, capable of studying, and not carrying diseases which are classified as "prohibited entry into China" under Chinese laws and regulations. Applicants with infectious disease and severe disability, in major operation recovery period are not suggested to apply the program. Pregnant applicants will not be admitted by this program. Students who get pregnant during their studies will be dropped out of the program.**

2. Procedures

Step 1: Fill in the electronic version of Application Form of Master of Business Administration (MBA); print it out and sign your name and the date on it. Scan the signed version.

Step 2: Visit the website <http://studyinchina.csc.edu.cn/#/login>, create an account and choose Type B to apply for our program (MOFCOM Scholarship).

Notice: The “Program Category” is Type B and the institute no. of Beijing Normal University is 10027, and please choose “Management” “Business Administration”. The generated CSC number will be used for filling 201 Visa form.

Step 3: After you finish the preparation for all of the required documents below, please submit the application package in paper and scanned copy to the Economic and Commercial Counselor’s Office of the Chinese Embassies in your country. After the verification of the Economic and Commercial Counselor’s Office of Chinese Embassies, you should send the application materials to our official email (emiad@bnu.edu.cn) by yourself.

3. Materials

Please carefully read the following information and prepare the application materials as required. If the application materials are incomplete, the application will not be processed.

Application materials		Requirements	Originals	Copies
1	Recommendation letter from Chinese Ministry of Commerce	Written request should be submitted to Chinese Ministry of Commerce in your country to apply for the recommendation letter. Please also remark whether you accept similar major transferring to other universities and other requests. The applicant is responsible for the inability of admission, visa programs, etc. due to the applicant's own errors in filling in information.	1	1
2	Application form	Fill in all information in the electronic version of the <u>Master of Business Administration (MBA) application form</u> (do not manually fill in the form), print out a paper version of the form, then sign and date it. Attach a clear passport photo to the form. Please be sure to fill accurate full name, passport number, date of birth and effective contact information. The applicant is responsible for the inability of admission, visa programs, etc. due to the applicant's own errors in filling in information.	1	1
3	Application form for MOFCOM Scholarship	Fill in all information online, print out a paper version of the form, then sign and date it. Attach a clear passport photo to the form. Please be sure to fill accurate full name, passport number, date of birth and effective contact information.	1	1
4	Graduation and degree certificates	Hold a Bachelor’s degree or above. Diploma or certificate will not be accepted. Graduation and degree certificates must be originals or notarized copies, either in Chinese or in English.	1	1

		Temporary graduation or degree certificate of is not accepted.		
5	Transcripts	Official transcripts must be originals or notarized copies, in Chinese or in English. Transcripts have to fully cover the study period of study certification.	1	1
6	Personal statement	State your academic background, work experiences, work achievements, study and research plans in China, and your career goals after graduation. (No less than 1500 words.)	1	1
7	Resume		1	1
8	Letters of recommendation	Two letters of recommendation from university professors, senior officials in the native country's government or senior managers in business.	2	2
9	English proficiency certificate	If your native language is not English and the language of instruction of your undergraduate institution is not English, please submit an English proficiency certificate (TOEFL, IELTS, etc.).	1	1
10	Copies of valid regular passport	Must be valid through the expected date of graduation. The passport you hold at the time of entry to China and matriculation must be the same as these photocopies. Service passport/Diplomatic passport is not acceptable. The applicant is responsible for the inability of admission, visa programs, etc. due to the invalid passport provided by the applicant.	0	2
11	Photos	Two recent clear passport-size photos should be attached to the application forms. Recent digital clear full-face bust bareheaded photo with blue background should be provided via email.	3	0
12	Physical examination form	Physical examination form should be issued by local public hospital and within in one month. The form should be qualified for applying for China X1 visa application.	1	1

NOTE: The original application materials must be provided in English or Chinese. If you cannot provide the original materials, you must provide notarized copies, translate into English or Chinese. None of the application materials will be returned.

4. Submission

Applicants can apply for the scholarship program after obtaining the approval and recommendation from the relevant governmental departments of their home countries, and submit the materials according to the specific requirements of the relevant departments of their home countries;

If the applicant's government allows one to submit the materials directly to the Chinese embassy, the student must submit the relevant approval letter or letters of recommendation for studying in China (original and scanned ones) to the corresponding Economic and Commercial Counselor's Office of Chinese Embassy, both original and scanned documents; The contact information of each Chinese Ministry of Commerce can be found via <http://www.china-aibo.cn/>.

Written request and above-mentioned materials should be submitted to Chinese Ministry of Commerce in your country to apply for the recommendation letter. Please also remark whether you accept similar major transferring to other universities and other requests.

After the verification of the Economic and Commercial Counselor's Office of Chinese Embassies, applicants should send the recommendation letters from the Economic and Commercial Counselor's Office of Chinese Embassy, program application forms, scholarship application forms, and other required materials to our official email (emiad@bnu.edu.cn). The email and files should be clearly named.

Please collect all the application materials after the verification and submit them to the university if you are admitted.

5. Deadlines

The deadline for submitting application materials is June 28, 2019. Any materials beyond the deadline will not be accepted.

Letters of admission will be sent in August, 2019.

6. Eligibility

The Emerging Markets Institute of Beijing Normal University will check the eligibility of the applicants according to relevant regulations.

7. Registration/Orientation

Registration/orientation will be in early September 2019; the specific time will be stated in the admission letter.

V. Contact

Ms. MA Ningzhi

Phone: +86-10-58806568

Fax: +86-10-58804258

E-mail: emiad@bnu.edu.cn

URL: emi.bnu.edu.cn

Mailing Address:

Working Time:

Room 207, Jing Shi Xue Tang

Monday-Friday (except public holidays)

Beijing Normal University

9:00-12:00, 14:00-17:30

No 19, XinJieKouWai Street

Beijing, China 100875

Other Instructions

1. All the application materials will not be returned whether the applicant is accepted or not.
2. No explanation from Chinese government and the university whether the applicant is accepted or not.
3. No accompanying family members will be allowed. Chinese government will not afford the expenses caused by students inviting spouse/children /relatives/friends to China.
4. The procedures and other requirements of studying in China will be stated in admission materials.

北京师范大学工商管理硕士项目申请表
Application Form of Master of Business Administration
Beijing Normal University

- 请用英文或中文填写此表/Please complete the form in English or in Chinese.
- 请填好此表后，打印并签上名字和日期/Please fill the form, then print it out and sign on it.

1. 基本情况/Personal Information

姓名 Name	护照用名 Passport Name	姓/Family Name:		照片 Photo
		名/Given Name:		
	中文姓名 Chinese Name:			
性别/Gender:		国籍/Nationality:	已婚/Married: <input type="checkbox"/> 未婚/Single: <input type="checkbox"/>	
护照号码/Passport No.: 有效期至/Valid Until _____年/ Yr. ____月/ Mon. _____日/ Day				
出生日期 _____年____月____日 Date of Birth: Yr. Mon. Day		出生地_____国家_____城市 Place of Birth: Country City		
宗教信仰/Religion:		母语/Native Language:		
目前工作情况/ Current Employment	所在机构/ Employer:		地点/Location:	
	职业/Occupation:		职务/Position:	
电话/Tel:	传真/Fax:		电子邮箱/E-mail:	
永久通信住址 /Permanent Address:				

2. 教育背景/Educational Background(from tertiary education)

2.1 Highest Diploma

Name of School		School Location	
Major/Subject		Degree Obtained	
Years Attended(from/to)		Teaching Language	

2.2 Other Diploma, if applicable

Name of School		School Location	
Major/Subject		Degree Obtained	
Years Attended(from/to)		Teaching Language	

2.3 Other Diploma, if applicable

Name of School		School Location	
Major/Subject		Degree Obtained	
Years Attended(from/to)		Teaching Language	

3. 工作经历/Employment Record

所在机构 Employer	起止日期 Time (from/to)	从事工作 Work Engaged	职务 Position Held

4. 语言能力/Language Proficiency

4.1 英语/English: 很好/Excellent ☐ 好/Good ☐ 较好/Fair ☐ 差/Poor ☐ 不会/None ☐

4.2 我的英语水平可以用英语学习 /I can be taught in English: 是/Yes ☐ 否/No ☐

4.3 可提供的证明英文水平的材料: Documents which can show your English level:

5. 亲属情况/Family Members

姓名/Name	年龄 /Age	职业/ Occupation	联系电话/Tel	电子邮箱/E-mail
配偶 Spouse				
父亲 Father				
母亲 Mother				

6. 曾发表的作品和论文/Publications and Thesis

◆ 申请人在递送本申请表的同时, 请提交以下材料/ **Please submit the following documents with the application form:**

- (1) 照片: 三张本人近期护照照片, 其中一张粘贴于申请表 /Three recent photos of passport size. One photo should be stuck on the application form.
- (2) 最后学历证明 (经公证的复印件) /A formal degree certificate of your highest education (notarized photocopy)
- (3) 学习成绩单 (原件或经公证的复印件) / Academic transcript of your highest education (original or notarized photocopy)
- (4) 个人陈述 (英文) / Personal statement (in English. Please make a detailed statement from the perspectives of your academic background, work/research experience and achievements, research proposal, future career plans and intensions, etc.)
- (5) 个人简历 (英文) / CV (in English)
- (6) 两封推荐信 (英文或中文原件) /Two letters of recommendation(original in English or in Chinese)
- (7) 护照复印件/One photocopy of your passport
- (8) 英语水平考试成绩单复印件 (母语、官方语言和大学授课语言皆非英语的申请人需提供英语水平证明材料, 包括托福或雅思考试成绩; GRE 考试成绩亦可) / Photocopies of English language proficiency test results (For applicants whose native language, official language and instruction media of tertiary education are not English, evidence of English proficiency must be demonstrated by a minimum TOEFL or IELTS test score; a GRE score is desirable but not required.)
- (9) 体检表/Physical examination form.

注: 上述申请材料需提交英文或中文原件, 或经公证的英文或中文译文。

The documents provided should be the original documents in English or in Chinese; otherwise notarized translations in English or in Chinese are required.

无论申请人是否被录取, 上述申请材料恕不退还。

All the application materials will not be returned whether the applicant is accepted or not.

◆ 申请人须经中国驻其所在国使馆推荐出具驻所在国经商处推荐函。

Only applicants recommended by the Embassy of the People's Republic of China will be considered and admitted.

◆ 申请人保证/I hereby affirm that

(1) 上述各项中所提供的情况和材料是真实无误的; /All the information and materials I provided above are true and correct;

(2) 在校学习期间遵守中国的法律法规和学校的规章制度, 不从事任何危害中国社会秩序的、与本人来华学习身份不符合的活动。/ I shall abide by Chinese laws, decrees and rules, regulations of university, and will not participate in any activity in China which is deemed to be adverse to the social order of China and are inappropriate to the capacity as a student.

申请人签字/Signature: _____

日期/Date: _____

(无申请人签名, 申请无效/ The application is invalid without the applicant's signature.)