

**ANNEX III**

**PROPOSED ACTION PLAN**

**INTRODUCTION**

One expected product of the Course on “Application of the Latin American Seismic Model Code for Updating Building Standards in Latin America and Caribbean Countries” is the formulation and presentation, by each participant, of an action related to improving, updating, or validating seismic-resistant technical aspects in the area of ​​​​Building, to adjust national, local, or contractual standards for any topic developed in this training and/or contained in the Latin American Seismic Model Code. The Action Plan, under favorable conditions, should serve to update, optimize, or improve codes or standards to achieve proper adaptation in your country, according to the particular local conditions that consider, among others, the idiosyncrasies, technological development, climate, and soil; and be feasible to develop in your institution, with the aim of presenting it to the management bodies of your sponsoring institution upon returning from the Course, and then promote or assume its execution.

This action can be applied, not exclusively, to a study, a piece of research, an infrastructure, a regulation, a procedure, training, equipment, etc., that represents a contribution to the participant's institution or organization and, in the case of requiring resources, encourages them to contribute them.

The course organizers, JICA, AGCID and MOP, will subsequently monitor the development of the Action Plans, providing technical support, not resources, if required by the participants.

The proposed action will be documented in an Action Plan Profile (APP), as an initial idea, to be presented as a requirement for application.

The initially proposed action must be improved and completed during the course, or even replaced by another, based on new knowledge and technical dialogue, until its final presentation, now as an Action Plan, in an online session, once the presentation of the Course lessons has been completed.

**INSTRUCTIONS FOR CREATING THE APP**

*Submit points 1 to 6 in a Word document (no more than 5 letter-size pages, including text and tables) as an attachment to the scholarship application, as indicated in paragraph XI of the Call for Applications.*

1. Name of the participant.
2. Country and city of residence.
3. Name of the institution where you work and position.
4. Indicate the main activities of your institution or organization in relation to acquiring the capacity to adjust the seismic model code, providing feedback and optimizing standards to achieve a correct adaptation to your country according to the particular climate and soil conditions; within the framework of which your Action Plan Profile will be inserted. This may relate to studies, the development of guides, isolated initiatives, formal plans, permanent programs, etc.

NOTE. The description of your institution or organization should be brief, as the Course program includes a presentation of the country's situation in terms of the national organization for risk management.

1. Description of the action to be presented
2. Name of the action
3. Institutional, territorial, functional and/or social diagnosis of the situation in which the proposed action will be framed. Its justification.
4. Description of the action, with details of its characteristics, mode of execution, stages, activities, etc.
5. Resources to be considered.
6. Execution time
7. Expected results
8. The governing body of your institution to which you will present your Action Plan.