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**CALL FOR SCHOLARSHIP APPLICATIONS**

**INTERNATIONAL COURSE**

**LOCAL PLANS FOR DISASTER RISK MANAGEMENT**

**3rd ONLINE EDITION**

**May 5th – June 13th, 2025**

Call for Applications available at: <https://www.agcid.gob.cl>

Chilean International Cooperation Agency for Development │ AGCID





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**Background of the Kizuna II Project**

**About the KIZUNA II Project**

According to the United Nations Office for the Coordination of Humanitarian Affairs (2020), Latin America and the Caribbean is the second-most disaster-prone region in the world. Their occurrence not only threatens lives and property, but can also reverse the progress of nations in terms of their development, eroding resilience and increasing vulnerability.

The Government of Chile, through the Chilean International Cooperation Agency for Development (AGCID), in collaboration with the Japan International Cooperation Agency (JICA), and the National Disaster Prevention and Response Service (SENAPRED), seeks to contribute to developing and strengthening the capacities of professionals and technicians in the region. To this end, and inspired by the Sustainable Development Goals of the 2030 Agenda as well as the Sendai Framework for Disaster Risk Reduction, they have created an alliance to carry out the **Project for Building Disaster-Resilient and Sustainable Societies in Latin America (Kizuna II)**. The initiative is part of the second phase of the successful Kizuna Programme, which trained more than 5,000 participants between 2015 and 2020.

This course, titled “Local Plans for Disaster Risk Management”, is a concrete action of international cooperation that contributes to developing professional, institutional, and public policy capacities to progress towards communities that are better prepared and more resilient to natural disasters.

This is a three-year (3 year) initiative that was implemented in 2023 and consists of three (3) online editions of the course (held each year until 2025). It is part of the Kizuna II Project and falls within the framework of the Japan – Chile Partnership Programme 2030 (JCPP2030) and the Technical Cooperation Agreement signed between the governments of Japan and Chile.

The Third edition of the course will take place in 2025.

**OVERVIEW**

1. **OVERRIDING OBJECTIVE**

The course promotes the strengthening of disaster risk management capacities and fosters effective management in accordance with the principles of the Sendai Framework and the objectives of the KIZUNA II Project, which seeks to foster the development of resilient societies in the countries of Latin America and the Caribbean.

1. **COURSE OBJECTIVES**

The course strengthens the skills needed for the design, development and/or updating of Local/Community Disaster Risk Reduction Plans (DRR) and Emergency Plans (EP), as instruments for local Disaster Risk Management planning.

1. **EXPECTED OUTCOMES**

Course participants are expected to improve their knowledge and skills in the following areas:

1. Recognition of the general context of Chile’s Disaster Risk Management planning instruments within the framework of Law No. 21,364.
2. Identification of the different types of Disaster Risk Management plans, including their definitions and main characteristics.
3. Implementation of the structure and information outlined in the format and instructions, in order to develop Community Disaster Risk Reduction Plans, taking into account the methodological guidelines prepared in cooperation with JICA.
4. Implementation of the structure and information outlined in the format and instructions in order to develop Community/Local Emergency Plans and annexes corresponding to hazard-specific plans.
5. Designing an Action Plan to meet their country’s needs, with an emphasis on DRR and based on the knowledge acquired, for implementation in the integrated post-disaster prevention and rehabilitation area of their work institution.
6. Monitoring the implementation of the Action Plans of former participants.
7. **IMPLEMENTING INSTITUTIONS**

The National Service for Disaster Prevention and Response (SENAPRED) is the technical body of the State of Chile established by Law No. 21,364, whose mission is to raise awareness and take actions to reduce the risk of disasters in the country by planning, coordinating, organizing, supervising and advising the National System for Disaster Prevention and Response (SINAPRED), through current coordination and management instruments, incorporating the gender perspective in the mitigation, preparation, response and rehabilitation phases.

Along these same lines, SENAPRED’s Academy is committed to promoting and strengthening the transmission of knowledge on Disaster Risk Reduction through its training and outreach programmes for the development of a culture of prevention.

1. **DURATION OF THE COURSE**

The Course will take place over six (6) weeks, from 05 May – 13 June 2025, and is delivered in a 100% online format. The programme content will consist of asynchronous and self-taught modules to be accessed via the SENAPRED course platform (academia.senapred.gob.cl), with the possibility of synchronous master classes.

The course requires a dedication of 26 chronological hours.

1. **LANGUAGE**

The course will be taught in Spanish and English.

1. **SCHOLARSHIP BENEFITS**

Successful applicants will be awarded a scholarship that will cover 100% of the following items:

* The tuition and fees of the training programme.
* A digital certificate of completion and participation, as appropriate, issued by the SENAPRED Academy.
1. **INVITED COUNTRIES**

The governments of the following countries will be invited to nominate applicants to the course: Argentina, Bolivia, Brazil, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Panama, Paraguay, Peru, Dominican Republic, Uruguay, and the following CARICOM member states: Antigua and Barbuda, Bahamas, Barbados, Belize, Dominica, Grenada, Guyana, Haiti, Jamaica, St. Kitts and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, and Trinidad and Tobago.

1. **TOTAL NUMBER OF PARTICIPANTS**

The total number of participants from the invited countries will not exceed 20 in total, and there are no pre-established quotas per country.

1. **APPLICATION REQUIREMENTS**

This international course is aimed at individuals who meet the following requirements:

Applicant requirements:

* 1. Must be a citizen of one of the countries invited to the course and reside in one of the invited countries. Should the applicant be residing temporarily in a country other than the country of citizenship, the application must be made via the Focal Point of the country of which they are a citizen.
	2. Must be nominated by their government in accordance with the process indicated in Section XI.
	3. Must not be a member of the Armed Forces and/or National Defence;
	4. It is desirable that applicants be part of their corresponding National Civil Protection System, National Civil Defence System, or Disaster Risk Management System.
	5. It is desirable that applicants occupy positions that influence decision-making at the local level within their country’s corresponding National Civil Protection System or Disaster Risk Management System; and
	6. Must have an advanced or equivalent level of written and spoken Spanish or English.
	7. Must have access to the internet for at least 6 hours per week to attend the online classes.

**Important:**

* Selection priority will be given to candidates who are currently involved in projects related to the national development of their country.
1. **APPLICATION PROCESS**

Candidates interested in participating in the course must submit their application containing all of the required information (a full copy of their application including all respective signatures and stamps) in digital format via email to the Focal Point in their respective country (see Annex IV) for it to be officially registered. The following documents must be presented:

1. Application form (Annex I), duly completed and signed by the applicant and his/her direct supervisor;
2. Proposal for an Action Plan (Annex II);
3. Letter of Intent (Annex III);
4. Degree certificate;
5. Applicants who do not have Spanish or English as their mother tongue must provide proof of language proficiency, such as: certification via an international exam; a copy of their university degree, if their undergraduate or graduate studies were completed at a Spanish or English language university; or a letter of confirmation from the Embassy of Chile in their country.

Candidates must submit their application to the Focal Point in their respective country (see Focal Points, Annex IV) for it to be officially registered. **Applications sent directly without being officially registered via the corresponding Focal Point will not be considered for selection**.

**Each Focal Point will set a date for the application submission deadline. It is therefore the responsibility of each applicant to directly consult with the Focal Point in their respective country (Annex IV) regarding the closing date for the Call for Applications. Closing dates may vary from one country to another.**

The stages and relevant dates of the Call for Scholarship Applications for this international course are as follows:

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| **Stage** | **Dates** |
| Closing date for the Call for Applications *(applicants must confirm the closing date with the Focal Point in their respective country)* | 04 April, 2025 |
| Pre-selection of candidates and submission of applications to the AGCID Scholarship Platform *(for Focal Point)* | 11 April, 2025 |
| Selection Committee | 14 – 16 Abril, 2025 |
| Publication of results and notification of selected applicants | 17 April, 2025 |

The final deadline for the receipt of applications by AGCID is **11 April 2025**, without exception. **However, the AGCID Focal Points in each country may close the Call for Applications earlier than specified.** Applicants must therefore confirm the closing date for applications with their corresponding Focal Point, the contact details for which can be found in Annex VI.

**PLEASE NOTE:**

* No incomplete, illegible, or late applications will be considered.
* Only applications officially submitted via the Focal Points will be considered. No application submitted directly by the applicant will be considered, even when accompanied by a letter of acceptance from the country of origin.
* It is the responsibility of applicants to read the Call for Applications carefully, along with all of its requirements, the application process, and the attached documents. Applicants must ensure their application meets the professional requirements specified in the call.

The information provided in the application form and its respective annexes will be considered a sworn declaration and, therefore, in the event falsified, adulterated, inaccurate or misleading information is presented for the purpose of receiving a scholarship, the applicant shall assume the respective administrative, civil and criminal sanctions, in accordance with the regulations of their country of origin. Moreover, the applicant will be indefinitely disqualified from applying to future Calls for Applications, and such circumstance will be reported to the scholarship committee.

1. **SELECTION**

The selection will be made by a technical committee composed of members of JICA, AGCID, and SENAPRED. This same committee may also evaluate the appropriateness of including additional experts in the field of natural disasters and/or public investment in the process.

**The results of the selection will be published on April 17, 2025, on the AGCID website, www.agcid.gob.cl, for the information of all interested parties.**

The course administrators will contact each selected applicant via email, using the contact information provided in the application form, to notify them of their selection and will directly coordinate all arrangements for their participation.

Important: Only those applicants selected for the scholarship will be notified. Once they have confirmed acceptance of the scholarship, they will be sent a guide with the corresponding instructions and procedures that will need to be followed.

**The final results with respect to those who are awarded scholarships is the sole decision of the Selection Committee, and the decision cannot be appealed.**

1. **RULES**

**Participants shall respect the following rules:**

* Applicants are responsible for submitting their current contact information (Annex I: Application Form) and regularly checking their email accounts in case of requests and official notices from the coordinating team pursuant to the dates described in Section XI.
* Participants shall strictly adhere to the course programme. Requests for changes or alterations to the initially established course programme will not be accepted.
* Participants shall respect the instructions given during the course and foster an atmosphere of cooperation among their fellow scholarship recipients.
* This edition of the course will be taught entirely in a remote learning format. To successfully complete the course, participants must commit to 100% participation in the synchronous component (Master Class) and 60% participation in the asynchronous component.
* Applicants must complete all of the paperwork necessary to participate in the programme, including obtaining authorization from their supervisor.
* Participants may only interrupt their participation in the course if duly authorized and only in qualified cases that prevent them from continuing the training.
1. **COURSE SYLLABUS**

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| **COURSE NAME** | *Local Plans for Disaster Risk Management*  |
| **NUMBER OF PARTICIPANTS** | 20 |
| **TARGET POPULATION** | 1. Disaster Prevention and Response coordinators, implementors and managers working at the national, regional, provincial or communal level.2. Members of Disaster Risk Management, Civil Protection, Civil Defence or Emergency Response committees.3. Members of Emergency, Disaster and Catastrophe Preparedness and Response institutions.4. Officials working in the areas of civil protection, civil defence or disaster risk management. |
| **APPLICATION REQUIREMENTS** | Participants must be approved by the Selection Committee and meet the requirements detailed in Section X of this Call for Applications.  |
| **DURATION** | 6 weeks. |

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| **GENERAL OBJECTIVES** |
| **CONCEPTS** | To strengthen the skills needed for the design, development and/or updating of Local/Community Disaster Risk Reduction Plans (DRR) and Emergency Plans (EP) as instruments for local Disaster Risk Management planning. |
| **PROCEDURAL** | Action Plan  |
| **ATTITUDINAL** | By the end of the course, participants will be able to:i. Recognise the general context of Chile’s Disaster Risk Management planning instruments within the framework of Law No. 21,364. ii. Identify the different types of Disaster Risk Management plans, including their definitions and main characteristics. iii. Implement the structure and information outlined in the format and instructions in order to develop Community Disaster Risk Reduction Plans, taking into account the methodological guidelines prepared in cooperation with JICA. iv. Implement the structure and information outlined in the format and instructions in order to develop Community/Local Emergency Plans, as well as annexes corresponding to hazard-specific plans.v. Design an Action Plan that meets their country’s needs, with an emphasis on DRR and based on the knowledge acquired, for application within their work institution in the integrated post-disaster prevention and rehabilitation area.vi. Monitor the implementation of the Action Plans of former participants. |

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| **CONTENTS AND SPECIFIC OBJECTIVES** |
| **TOPIC** | **COGNITIVE OBJECTIVES** | **PROCEDURAL OBJECTIVES** |
| Module 0: Introduction and welcome | Presentation of the purpose of the course, how it will be taught and the use of the platform. | Review of the course and its training methodology. |
| Module 1:Context of DRM Plans | Recognition of the general context of Chile’s Disaster Risk Management planning instruments within the framework of Law No. 21,364. | International regulations, national, regional and communal policies. |
| Module 2:Community-based Disaster Risk Reduction (DRR) Plan  | Identification of the structure of the contents and information required in a Community-based Disaster Risk Reduction Plan, including a review of the instructions to prepare a plan and the supplementary guide developed by JICA. | Stages and components of the development of a Community-based DRR Plan. |
| Module 3:Community Emergency Plan | Implementation of the structure and information outlined in the format and instructions to develop Community Emergency Plans. | Stages and components of the development of a Community Emergency Plan. |
| Module 4:Community Hazard Plans | The rationale, guidance and tools for preparing a Hazard Plan. | Stages and components of the development of a Hazard Plan. |
| Master Class | Best practices in Community-based Disaster Risk Management Plans: experience of another country in the region. | Increases the capabilities of participants to develop and implement Community-based Disaster Risk Management Plans in another country of the region. |
| Conclusion and certification | Final evaluation | Satisfaction survey and certification |

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| **TEACHING PROCESS** |
| **METHODOLOGY** | The course will take place in an online format consisting of asynchronous modules and contents for independent study that will be posted to a virtual classroom, along with synchronous master classes (to be confirmed) held via an online platform, with a total duration of 6 weeks. |
| **TEACHING MATERIALS** | Handbook for the Implementation of a Community-based Disaster Risk Reduction Plan (JICA) |
| **ATTENDANCE** | 100% attendance of synchronous activities (Master Class) and 60% participation in the asynchronous component is required. |
| **Evaluation method** | Formative assessments: no marks. Summative final evaluation: 60% passing grade.Standard: 60% difficulty. |

**XV. CONTACT INFORMATION**

**Academia del Servicio Nacional de Prevención y Respuesta ante Desastre (SENAPRED)**

Av. Beauchef 1671, Santiago, Chile.

Phone: (+562) 2401 8195

academia@senapred.gob.cl

**Chilean International Cooperation Agency for Development (AGCID)**

Teatinos 180, Piso 8.

Santiago, Chile

+56 22 827 5700

agencia@agcid.gob.cl

**KIZUNA II Project Coordination**

jica.kizuna2@gmail.com